

The Papworth Everard Allotment Association (PEAA)

Minutes for the meeting 11th July 2011 at 8:00 pm, the Conservatory, Papworth Everard

Attending: - David Stalham (DS)
 Val Stalham (VS)
 Paulette Beynon (PB)
 Julia Gall (JG)
 Cliff Bignold (CB)
 Jo Dawson (JD)
 Ioana Rushdon (IR)
 Mark Evans (ME)

Apologies: None received

ITEM No	DETAIL	NOTES/ACTIONS
1	Opening remarks and welcome by Chairman.	
2	Adoption of minutes of previous meeting	Some confusion about initials. (VS) for both Val Stalham and Veronique Saunders. (VS) will be Val Stalham and (VS2) will be Veronique Saunders. Minutes adopted.
3	Fund raising- Summer quiz (JD) (IR) (PB)	All ready to go ahead. (JD) to buy raffle tickets.
4	Working party update. Email Chris Howlett with request for a plan of the site so we can start to plan the site. (JD) (There may be an issue about planning permission for a communal shed).	No further news until Wednesday 13 th July 2011 when there is a meeting of the parish council.
5	Planning for facilities. 5a. (PB) to find out cost of 20ft container, installation and delivery and let (JD) know so parish council can be informed. 5b. Gather views of members on provision of toilets 5c. Policy on more land if needed in the future (CB) 5d. Policy on appropriate and	(PB) has not done this. Carry over to next meeting. (VS) to check provision of finance for such toilets by checking with Chris Howlett. Consider once allotments are running depending on waiting list.

	inappropriate behaviours on site (CB)	This is already in rules of the association.
6	Allocation of plots 6a. Contact Head Teacher of school to offer a plot if needed. (PB) 6b. Ask Women’s Institute members if they would be interested in a plot to support their work in the community. (IR)	Not completed. Carry over to next meeting. (PB) Carry over to next meeting. Awaiting reply. (IR)
7	AOB 7a. Use of chemicals on the site. 7b. Setting up a borrowing library of gardening books (ME) 7c. Visit to Godmanchester allotments (PB) (VS) (DS) 7d. Writing of ‘News and Views article’ (JD) 7e. Hedging needs to be 1 metre from fencing. 7f. Email to Andrew Grimmer. Who visited the site and provided information about hedging and fruit trees.	No use of unlicensed chemicals to be used. Need to check parish council regulations. (VS). Others have books they would lend. Labels for the books and nominal charge of 10p. (ME) (PB) The visit was described. Container is provided for storage. (JD) can no longer do this for the time being. (ME) agreed to do this in the interim. Parish council have stipulated hedging needs to be inside the fence. (DS) to re-circulate email asking Andrew Grimmer (hedging) about additional services which can be provided to the site.
8	DONM	5th September 2011
9	Meeting closed 9.40 pm	