

The Papworth Everard Allotment Association (PEAA)

Minutes for the meeting 16th February 2011 at 8:00 pm, the Conservatory,
Papworth Everard

Attending: - Cliff Bignold (CB)
David Stalham (DS)
Paulette Beynon (PB)
Mark Evans (ME)
Jo Dawson (JD)
Ioanna Rushton (IR)
Dot McQuillen (DM)

Apologies: - Val Stalham (VS)

ITEM No	DETAIL	NOTES/ACTIONS
1	We discussed actions after the recent set back in ‘obtaining a favourable heads of terms document’ described in ‘News and Views’ by Tess Rogers.	Members to be invited to attend parish council meeting 9th March 2011. (DS) confirm this with Tess Rogers. (ME) draft email to inform members and invite them to attend at the parish council meeting.
2	Establish a clear understanding of council processes for reporting and recording council meetings.	Ask county councillor Mandy Smith about council processes. (DM) (JD) to find out about processes from Cambridgeshire and Peterborough association of local councils (CPALC).
3	AOB	Draft letter of thanks to Chris Howlett. (PB)
	The meeting closed at 9 pm.	
	DONM	21st February at 8 pm in the Conservatory function room.