

## **The Papworth Everard Allotment Association (PEAA)**

**Minutes for the meeting Monday 21<sup>st</sup> March 2011 at 8:00 pm, the Conservatory,  
Papworth Everard**

**Attending: - Cliff Bignold (CB)  
David Stalham (DS)  
Cat Grant (CG)  
Sue Wheatley (SW)  
Julia Gall (JG)  
Val Stalham (VS)  
James  
Paulette Beynon (PB)  
Mark Evans (ME)**

**Apologies: Ioana Rushdon (IR)  
Jo Dawson (JD)**

<b>ITEM No</b>	<b>DETAIL</b>	<b>NOTES/ACTIONS</b>
<b>1</b>	<b>Opening remarks and welcome by the chairman</b>	<b>We gave ourselves a round of applause for getting this far towards allotment provision for the village.</b>
<b>2</b>	<b>Adoption of minutes of previous meeting</b>	<b>Minutes were adopted.</b>
<b>3</b>	<b>Contact DG about the website and updating it. (ME)</b>	<b>Mark had done this and has made a start on updating the site. (ME)</b>
<b>4</b>	<b>Fundraising update</b>	<b>Permission sought from parish council and publican to carry out cake stall for fundraising at the football matches on 27<sup>th</sup> March 2011.</b>  <b>We would need a permit to hold a raffle/ lottery for the general public unless we held one at an event for the allotment association.</b>  <b>Contact parish council to let them know we have some fundraising plans to go towards costs of extras for the allotment site. Aim for specific fundraising target. (PB)</b>

5	<p><b>Planning allotment site; location of plots, community shed, composting toilets. Costing for community shed, composting toilets. (JD)</b></p>	<p><b>We discussed the standard size of allotment plots. (10 m x 25m)</b></p> <p><b>We discussed allocation of plots. Perhaps out of a hat. Perhaps those who have worked for a long time could have first pick.</b></p> <p><b>We discussed how we might plan an opening ceremony and using the support of a contact from St Neot's allotment site to help us plan our individual sites.</b></p> <p><b>Share current 'heads of terms' document. (VS)</b></p> <p><b>We confirmed that the communal shed should be on the north east corner of the allotment site.</b></p> <p><b>Julia and Paulette offered to help with areas for development. Carry over to the next meeting.</b></p>
6	AOB	<p><b>We discussed an email from Dot Mcquillen suggesting thanks for various individuals who have helped to get the provision of allotments thus far. Most of these people have already been thanked personally.</b></p> <p><b>Email to Dot to let her know that thanks are in the pipeline (PB)</b></p>
6a		<p><b>Ask Jo to detail email contacts of officers of the association in the articles in the 'news and views' paper. (JD)</b></p>

<b>6b</b>	<b>Cliff Bignold resigned chairmanship</b>	<b>Discuss chairman position at next meeting.</b>
	<b>The meeting closed at 9.15 pm.</b>	
	<b>DONM</b>	<b>Tuesday 10<sup>th</sup> May 2011 at 8 pm in the Conservatory function room.</b>