

## **The Papworth Everard Allotment Association (PEAA)**

**Minutes for the committee meeting on 28<sup>th</sup> December 2011 at 8:00 pm, the Conservatory, Papworth Everard**

**Attending: - David Stalham (DS)  
Cliff Bignold(CB)  
Paulette Beynon (PB)  
Mark Evans (ME)  
Ioana Rushdon (IR)  
John Cooper (JC)**

**Apologies: - Val Stalham (VS)**

<b>ITEM No</b>	<b>DETAIL</b>	<b>NOTES/ACTIONS</b>
	<b>The meeting was called to update committee members about the progress towards setting up the allotments in Papworth Everard.</b>	<b>The lease was not signed in December at the parish council meeting because the solicitors had not prepared the documents in time and other technical hitches. We were asked for a number of quotes ready for the next parish council meeting so that finances for these can be agreed. The lease would also be signed at this meeting.</b>
	<b>Amount of land and signing the lease</b>	<b>John Cooper has made a plan to show the number of plot available at 250 sq metres per plot. It was agreed that there could be some flexibility in the size of plots.  The farmer who leased the land before the parish council needs access to both the fields that border the allotment site and it has been proposed that some of the allotment land be used for this. This would considerably reduce the size of the land available for plots.  The farmer could have access to both fields via another access point. This would require agreement from Varrier Jones Foundation (the land owners) to make a small bridge over the ditch between the two fields This would bring the amount of land up to that indicated in the lease. If this were not agreed the land for the allotments</b>

		<p>would be less than that proposed on the lease.</p> <p><b>John Copper and Val Stalham or Paulette Beynon to meet with Chris Howlett to discuss these issues.</b></p>
	<b>Layout of the site</b>	<p><b>This remains under consideration. However, there would be a central haulage way for access which is a safety requirement and a small path around the perimeter of the site of 1 metre. This would allow access for a machine to cut the hedge. We talked about pathways between plots. It could be that holders make their own arrangements or that when we lay out the plot we make a path width between plots.</b></p>
	<b>Water</b>	<p><b>Await enquiry about the nearest access point for water. (JC)</b></p>
	<b>Fencing</b>	<p><b>The perimeter has been measured and we are awaiting a quote for the fencing. It was agreed that best height for the fence would be 6 ft rather than 4 ft. This affords greater protection from vandalism while the hedge grows to its full height of 6 ft. Rabbit fencing will be supplied. (JC)</b></p>
	<b>Container</b>	<p><b>John Copper to get quote (JC)</b></p>
	<b>Parking and storage of container</b>	<p><b>The fencing would enclose the area up to the road way. This is rather rough land and it might not be possible to be brought into cultivation. Part of this area could be used to house the container.</b></p>