

The Papworth Everard Allotment Association (PEAA)

**Minutes for the meeting Monday 13th February at 8:00 pm, the Conservatory,
Papworth Everard**

**Attending: - David Stalham (DS)
Val Stalham (VS)
Mark Evans (ME)
Gavin Starr (GS)
Claire Taylor (CT)
Maureen Levett (ML)
Catrona Grant (CG)
Alicia Gore (AG)
Julia Gall (JG)
John Cooper (JC)**

**Apologies: - Cliff Bignold (CB)
Paulette Beynon (PB)**

**Actions for: - DS
ME**

ITEM No	DETAIL	NOTES/ACTIONS
1	Opening remarks and welcome by Chairman.	David (DS) hosted the meeting in Cliff's (CB) absence.
2	Adoption of minutes of previous meeting.	The minutes were adopted.
3	Update on land acquisition.	The parish council has signed the lease for the land, but we still have no map or plan to definitely show the boundaries.
		Due to the length of fence involved a fence of 6 feet high would definitely need planning permission, something suggested to take around 2 months from the date applied for. For this reason the fence will be 4foot 6inches high. The parish council are to obtain 2 new quotes for fencing.
		Hedge is supplied as bare rooted "whips". The ideal time to plant these is early spring, so it was suggested we obtain the whips, heel in to the

		ground on the site and transplant later when the fence is erected.
		It has been suggested that there is insufficient water pressure to take the water feed from the houses on Farm Lane. The parish council are to get quotes for water supplies.
4		David (DS) to reply to the letter received from the parish council and to get clarification on all details above.
5		NSALG (National Society of Allotments and Leisure Gardens) membership has been renewed.
6		Charges for each plot are estimated to be around £25 to £30 dependant on plot sizes.
7		Each member of the PEAA will have a tenancy agreement between them and the parish council. For this reason full contact details will need to be supplied to the parish council. Mark (ME) will check that full details are available for every member and contact any member who has not completed an application form.
8		An email to be sent to all members who have renewed membership fee (ME)
9		Mark (ME) to send a newsletter article for the March edition of News and Views covering the lease signing
	DONM	19th March 2012 at 8 pm at same location.
	Meeting closed 8:55 pm	