

The Papworth Everard Allotment Association (PEAA)

Minutes for the Annual General Meeting 20th May 2012 at 8:00 pm, the Conservatory, Papworth Everard

**Attending: - David Stalham (DS)
Colin Huggins (CH)
Paulette Beynon (PB)
Mark Evans (ME)
Jo Dawson (JD)
Richard
Val Stalham (VS)
James Brown (JB)
John Cooper (JC)**

**Apologies: - Maureen Leveret
Clare Taylor
Buddy Kadri**

ITEM No	DETAIL	NOTES/ACTIONS
1	Opening remarks and welcome by Chairman	David Stalham – Treasurer, chaired the meeting. Cliff Bignold – chairman was not able to attend.
2	Adoption of minutes of previous meeting	Agreed and accepted
3	Provision of water	JC met Tess Rogers (TR) - Parish clerk Varrier Jones Foundation (VJF) own the land from the houses on Farm Rd and gave permission to connect a while ago. Liz Barrett (LB) of the (VJF) and (JC) on behalf of the PEAA have formally requested the Parish Council to start the process. (TR) said this would go to the PC meeting on 12th June. (LB) to find out the route we can take through (VJF) land. The plan is that the water would be piped along the central haulage way to two tanks with a ball cock in each regulating the flow of water.
4	Rabbit proofing	Materials to extend the rabbit fencing are in the container. This consists of chicken wire and staples. This will allow the rabbit fencing around the perimeter of the site to be increased in height. The work will be

		carried out over the bank holiday weekend by members. (DS) to email out a reminder. (ME) to work on rabbit proofing the gate over the holiday week if possible.
	Pedestrian gate	JC picking up the materials on Saturday. This will allow access without having to open the large gates. It will have a combination lock.
	Public liability insurance	We are now insured by Shield insurance. £3 of each member's membership fee goes to this. Can't insure the container as we do not own this.
	Advice signs	Three signs have been purchased 'Mind the step' for the container, 'No admittance to unauthorized persons' to be positioned on the gates and 'Caution uneven surface' on central haulage way.
	Plots currently available	Two full plots Two ¾ plot Two half plots. Inspection soon 3 rd June by the land owner. DS to send email to let members know about this and then individual email to plot holders where there is no evidence of cultivation (JB) Give consideration to covering the unrented plots to reduce weed development. Pathways between plots need to be kept tidy. (DS) to send email to remind members.
	Guttering or the container	We have the guttering for the container to collect communal water. Could use timber to help attach the guttering. JC can pick up this wood. This needs to be attached at some point.
	Reminders: New security code for the gate and container from 1st June 2013	Please don't share the code with anyone. Don't leave the code on view. Rest the combination locks over the gate or container and secure so that no one can make a note of the number or steal the lock. Keep vigilant. Take registration numbers of vehicle that you do not recognize.
	AOB Article for the magazine	<ul style="list-style-type: none"> Sheds 6ft x 8ft are aloud but no polytunnels. Greenhouses are permitted- members who acquire a

		<p>greenhouse are advised to keep a receipt to say it is a greenhouse. Also be prepared for the wind. Hopefully we can clarify what is allowed after the inspection.</p> <ul style="list-style-type: none"> • We do not currently have a waiting list and we have some vacant plots so members can apply for another plot. If a waiting list arises, any household with more than 1 plot will be requested to release the plot for allocation. Sufficient time will be given to harvest crops etc. • PB to write an article for 'News and Views' parish magazine with pictures and a link to website. For June and then July to inform villagers of progress on the site. • Sheds do need guttering for collecting water in water butts.
	DONM	29th July 2013
	Meeting closed	9.30 pm