

The Papworth Everard Allotment Association (PEAA)

Minutes for the Annual General Meeting 29th August 2013 at 8:00 pm, the Conservatory, Papworth Everard

**Attending: - David Stalham (DS)
Paulette Beynon (PB)
Mark Evans (ME)
Val Stalham (VS)
Julie Neill (JN)
Stacey
Claire Taylor (CT)
Buddy Kadri (DK)
Jo Dawson (JD)**

**Apologies: - Maureen Leveret (ML)
John Cooper (JC)
Colin Huggins (CH)
Cliff Bignold (CB)**

ITEM No	DETAIL	NOTES/ACTIONS
1	Opening remarks and welcome by Chairman.	Apologies CB. DS chaired the meeting
2	Adoption of minutes of previous meeting	Minutes were approved.
3	Provision of water	Varrier Jones (VJ) the land owners have given permission to have access to their land for the purposes of running water pipes etc. JC has given Parish Council (PC) the suggested route which is from the bungalows area on Farm road. This information was sent in time for the July meeting of the PC to approve the works. Suggest we ask PEAA members to email PC to urge action. Title email with minutes attached 'Your action required'. Agenda item to be carried forward to the next meeting.
4	Gates and rabbit fencing	Thanks for all the help from members who have kindly given precious time from their own plots to fit the pedestrian gate, upgrade the rabbit protection on the large gates and add

		<p>more rabbit proofing to the perimeter of the site. Much of the boundary fence rabbit mesh has been secured with ties top and bottom. 50% of Southern boundary and some of Lakeside boundary still needs to be finished and ties can be found in the container. Members are welcome to do a few yards when they can.</p> <p>Rabbits have been sighted inside the site since the work was done but these seem to have been ‘trapped’ in the site. See point 5.</p> <p>Muntjack problems are less visible at the moment. It is felt they are unlikely to want to leap the distance from the fence across the hedge. We talked about attaching trellis to the gates at some point.</p> <p>It seems crops need to be covered and protected as much as possible.</p>
5	Rabbit traps	Humane rabbit traps are available for members to use. They are left in the container.
6	Plots available	<p>We have some plots available. 2 full plots and 3 half plots.</p> <p>MH (a councilor) has decided to give up his plot and has offered a cup to be presented for competitions such as ‘best allotment’. It was agreed we are not in a position to run competitions. The PC have offered cups if we do want to run completions. MH also offered his help in general should we need it.</p> <p>DS to email MH asking him to do what he can to support our request for water on the site as soon as possible and letting him know we don’t need the cup.</p>

		<p>We agreed to open up plots to those in other villages. PB to look into asking about adverts in Cambourne press.</p> <p>Consider a leaflet drop in new Summer's Field housing development.</p>
7	Spare hedging	<p>We have two nursery areas where spare hedging was planted. The boundary hedging on the areas where people can see in could be tripled and we will need to fill in anywhere the hedge has died. Important to reduce Muntjack access. This is a communal task for the autumn.</p> <p>VS to send follow up email to a previous request asking when we can take the plastic protection off the hedge plants.</p>
8	Container guttering	<p>We have guttering for the container and a large water butt. DS to ask JC about how best to fix the guttering. It has been tried and did not stick in winter. This could have been because the temperature was too low.</p>
9	Upkeep of communal areas and un-let plots	<p>There is pressure to clear the recently vacated plots and communal areas of weeds as this affects the look of the site and makes it harder for members to maintain their plots. Thank you to some members who have cleared a number of vacated plots and communal areas. Thanks to Rod for the use of his strimmer.</p> <p>Some plot holders have not been taking care of their plots and have not responded to reminder emails. A letter to be delivered by hand to the last known address (or an email sent) giving 1 months notice to be posted to the relevant members. Members vacating plots will be asked to clear</p>

		<p>them in line with the PEAA rules and regulations.</p> <p>We discussed long term solutions to un-let plot and hedge area. Could members help by tidying communal weeds as and when they see them. We could hire a large strimmer twice a year. We could pay for clearing twice a year. We need to act before the weeds get out of hand. Needs further consideration. Ask JC to talk to the farmer about the large weeds near the lake.</p>
	AOB	None
	DONM	25th November, 2013 AGM Parish Council offices PB to ask about PC rooms.
	Meeting closed	21.05