

## **The Papworth Everard Allotment Association (PEAA)**

**Minutes for the Annual General Meeting 24<sup>th</sup> November 2014 at 8:00 pm, Parish Council meeting room Upper Pendrill Court, Papworth Everard**

**Attending: -**

<b>David Stalham (DS)</b>	<b>Jo Dawson (JD)</b>	<b>Joanne Reed (JR)</b>
<b>Cliff Bignold (CB)</b>	<b>Martin Spooner (MS)</b>	<b>Julia Gall (JG)</b>
<b>Paulette Beynon (PB)</b>	<b>Colin Huggins (CH)</b>	<b>Ruth Hollingshead (RH)</b>
<b>Mark Evans (ME)</b>	<b>Robert Gannon (RG)</b>	<b>Michael Hollingshead (MH)</b>
<b>Clare Taylor (CT)</b>	<b>Gary Harris (GH)</b>	<b>Julie Neill (JN)</b>
<b>Val Stalham (VS)</b>	<b>Clare Taylor (CT)</b>	
<b>James Brown (JB)</b>	<b>Dan Jones (DJ)</b>	

**Apologies: - Ioana Rushdon (IR)/ Buddy Kadri (BK)/ Caron Willard (CW)/Geoff Wadsworth (GW)**

<b>ITEM No</b>	<b>DETAIL</b>	<b>NOTES/ACTIONS</b>
<b>1</b>	<b>Opening remarks and welcome by Chairman.</b>	<b>CB opened the meeting.</b>
<b>2</b>	<b>Adoption of minutes of previous meeting</b>	<b>The minutes were adopted. James and Val</b>
<b>3</b>	<b>Chairman's report</b>	<b>CB – Thanked committee and commented on how good the site looks. He was pleased to see so much growing going on.</b>
<b>4</b>	<b>Treasurer's report</b>	<p><b>DS – please see website for details. Accounts will be presented to Parish Council. DS to share the National Society of Allotment and Leisure Gardeners (NSALG) code so members can use the members section.</b></p> <p><b>We purchased a brush cutter/strimmer for the association. This is to help clear communal areas and around the hedges and can be borrowed by members for use on site. Member will have to sign a disclaimer.</b></p> <p><b>We are looking into purchasing a rotavator for communal use.</b></p> <p><b>Membership renewal will be due on 31st March 2015.</b></p>
<b>5</b>	<b>Membership Secretary Report</b>	<b>VS – We have one full-sized plot and one half-sized plot available to let.</b>
<b>6</b>	<b>Nominations for Officers</b>	<b>All committee members resigned.</b>

	<p>The following posts were filled by the named people:  <b>Chairman: Cliff Bignold</b>  <b>Secretary: Paulette Beynon</b>  <b>Treasurer: David Stalham</b>  <b>Membership Secretary: Val Stalham</b>  <b>Compliance Officer: Colin Huggins</b></p> <p><b>Information Technology Officer: Mark Evans</b></p>	<p><b>Proposers followed by seconders</b></p> <p>DS and JN</p> <p>DS and ME</p> <p>PB and CB</p> <p>PB and CB</p> <p>CB and VS</p> <p>DS and CB</p>
7	<p><b>Provision of water</b></p>	<p>There have been 3 solutions to the provision of water to the site proposed.</p> <p><b>First-</b> to connect to the mains pipe on Farm Rd. This would involve agreeing to pay maintenance for the pipe. This is an old pipe which could be in bad condition. Also PEAA nor the Parish Council are able to agree to pay for the unlimited costs this might incur.</p> <p><b>Second-</b> a pipe from the mains at Sterling Way.</p> <p><b>Third-</b> rent or purchase bowsers for the period between June and August when we need the water. These would need to be filled and this is more expensive than paying for mains water.</p> <p>(MS)(DJ) and (RG) will look into the feasibility of these options and report back in early February.</p> <p>(JB) suggested looking at connecting to mains water from South Park Drive.</p> <p><b>In the meantime:</b>  We have two large water butts connected to the container which members can use.</p> <p>The rules require members to attach up to two water butts to their sheds. There is no</p>

		restriction on the size of the butts and members at the meeting wondered about having the number of butts permitted increased.
8	Discussion about limiting the period of office of committee members	We discussed the importance of new members joining the committee to get new ideas and inspiration.
9	Suggestions for additions to PEAA rules	
9a	A requirement to keep PEAA committee abreast of members changes of address and email address so we can maintain communication	Members to keep the membership secretary up to date with changes of address and email address so we can maintain communication.
9b	An addition to the rules which requires new members to pay a refundable security deposit of £35.00 when they join. Should a member wish to leave they are required to leave their plot in good order so that it can be re-let. The security deposit can be used to pay for any clearing that is needed if the plot is left untidy or refunded if the plot is left tidy.	This was not agreed. We will continue to expect people to clear plots if they leave but will not charge a security deposit to new members.
10	AOB:	RH asked about sharing spare produce. It was agreed that members could put produce in the container and use the email all@peaa.org to tell other members they can take the spare produce.  We discussed moving the spare hedging we planted on two plots to replace dead hedging on the perimeter. This will need a group of

		<p>members to work on over a weekend in the near future.</p> <p>Concern was expressed that some members' plots have many weeds. This affects nearby plot holders. Please can members work at keeping your plot as weed free as you can at all times.</p>
<b>11</b>	<b>DONM:</b>	<b>09.02.2015</b>
	<b>Meeting closed:</b>	<b>10.10 pm</b>